

**WEST CASSIA SOIL AND WATER CONSERVATION DISTRICT  
DRAFT MINUTES -November 6, 2024 BOARD MEETING**

**Place:** McGregor Building, Rupert, Idaho  
**Date:** November 6, 2024  
**Time:** 9:00 AM  
**Presiding:** Richard Kunau

**Supervisors Present**  
Richard Kunau – Chairman  
Jordan Searle- Vice-Chairman  
Chad Searle- Member- Via Speaker Phone

**Employees, Guests, and Agency Representatives:**  
Rachelle Osterhout, Admin  
Doreen McMurray, I&E Specialist  
Jeff Poulsen, CPA

**Supervisors Not Present**  
Ken Black Treasurer

- I. Meeting called to Order by:** Chairman Richard Kunau at 8:59 AM
- II. Changes to Agenda:** No changes
- III. Minutes for previous meeting:** September 2024 Minutes – Chad Searle moved to approve the Minutes of the previous meeting. Jordan Searle seconded. Motion Passed.
- IV. Treasurer’s Report:** Rachelle Osterhout presented September & October 2024 reports. Jordan Searle moved to approve September & October 2024 Treasurer’s Report as written. Chad Searle seconded. Motion Passed.
- V. Calendar of Events:**
1. **Next Board Meeting:**
  2. **Local Work Group Meeting:** November 6, 2024: Minidoka Fairgrounds, David will facilitate
  3. **IASCD Conference:** November 12-14, 2024: Idaho Falls, Idaho
  4. **Mid-Snake RC&D Annual Meeting:** December 13, 2024: Twin Falls, Idaho- Chad Searle will present LSEE video
  5. **Legislative Luncheon:** December 17, 2024: Minidoka hosting
- VI. NEW BUSINESS**
1. **Jeff Poulsen CPA- Audit:** Jeff Poulsen presented the audit for FY2024. He commented records are well organized. They review financial records, verify cash is in the bank, check documentation is clear. Jeff shared a graph of revenue and expenses and explained expenses had increased. Wages & benefits and promotions and programs increased. It was discussion the cost of goods, materials and wages have risen.
  2. **IASCD Conference Door Prize \$25:** Jordan Searle made the motion to purchase a \$25 door prize for IASCD Conference. Chad Searle seconded the motion. Motion Carried.
  3. **NACD Dues:** Rachelle Osterhout presented the NACD Dues form to the board to review. In FY 24 they paid \$150. The board agreed to pay the budgeted amount of \$150 to NACD.
  4. **Speech & Poster Award Amounts:** Rachelle Osterhout presented the poster money prizes in the amount of \$205.00. Rachelle also asked the board to change the 3<sup>rd</sup> place Speech prize from \$25 to \$50. Jordan Searle made the motion to change the 3<sup>rd</sup> place speech prize to \$50. Chad Searle seconded the motion. Motion Carried.
  5. **Other**
    - **Thank You Cards:** The board read thank you cards from Zeb Mabey (West purchased 4H sheep) and the Land & Soil Evaluation Event.

**Adjourn:** The Meeting Adjourned at 9:20 AM

*Respectfully submitted by Rachelle Osterhout.*