

**EAST CASSIA SOIL & WATER CONSERVATION DISTRICT**  
**East Cassia Board Meeting**  
**DRAFT MINUTES – November 6, 2024 BOARD MEETING**

**Place:** McGregor Building  
**Date:** November 6, 2024  
**Time:** 9:30 AM  
**East Cassia Presiding:** Rob Cottle

**East Cassia Supervisors Present**  
Rob Cottle – Chairman  
Kurt Heward- Vice Chairman  
Brogan Higley- Member  
Steve Ward- Associate Member

**Employee and Agency Representatives:**  
Rachelle Osterhout- Admin  
Doreen McMurray- I&E Specialist

**Not Present:**  
Ken Woodworth- Treasurer  
Hannah Sanders- Member  
Mark Webb- Associate Member

**ACTION ITEMS**

- I. Called Meeting to Order:** Chairman Rob Cottle at 9:27AM
- II. Changes to agenda:** No changes
- III. Approve minutes of previous meeting:** September 2024 Minutes – Steve Ward moved to approve Minutes of previous meeting. Kurt Heward seconded the motion. Motion Carried.
- IV. Treasurer’s Report:** Rachelle Osterhout shared the September & October 2024 Treasurers Report (Transaction Detail) with the board. Steve Ward moved to approve Treasurer’s Reports. Kurt Heward seconded the motion. Motion Carried.
- V. Calendar of Events:**
1. **Next Board Meeting:** December 3, 2024
  2. **Local Work Group Meeting:** November 6, 2024
  3. **IASCD Conference:** November 12-14, 2024- Idaho Falls, Idaho
  4. **Mid-Snake RC&D Annual Meeting:** December 13, 2024- Twin Falls, Idaho
  5. **Legislative Luncheon:** December 17, 2024- Rupert, Idaho (Minidoka SWCD hosting)
- VI. NEW BUSINESS**
1. **Proposed Board Changes:** Rob Cottle presented to the board making changes to The East Cassia Board. Steve Ward made the motion to move Kurt Heward to Vice-Chairman, Brogan Higley to a Member, and Steve Ward to an Associate Member. Kurt Heward seconded the motion. Motion Carried.
  2. **IASCD Conference Door Prize \$25:** Kurt Heward made the motion to purchase a \$25 door prize for IASCD Conference. Brogan Higley seconded the motion. Motion Carried.
  3. **NACD Dues:** Rachelle Osterhout presented the NACD Dues form to the board to review. In FY24 they paid \$150. There was a discussion what the NACD functions are. The board agreed to pay the budgeted amount of \$150 to NACD.
  4. **Speech & Poster Award Amounts:** Rachelle Osterhout presented the poster money prizes in the amount of \$145.00. Rachelle also asked the board to change the 3<sup>rd</sup> place Speech prize from \$25 to \$50. Kurt Heward made the motion to change the 3<sup>rd</sup> place speech prize to \$50. Brogan Higley seconded the motion. Motion Carried.
  5. **Other**
    - **Thank You Card:** Land & Soil Evaluation Event thank you card to East Cassia for assisting with the 54<sup>th</sup> Annual contest.
- VII. OLD BUSINESS**
1. **Trac Filler Rental Clarification:** Rachelle Osterhout asked the board to clarify when the day rate began for renters. Example: Someone from Elba/ Almo will not be able to start using the trac filler until they get back from Burley (1-2 hours). Someone who lives on 500 South it only takes them 10 minutes to get home and start. The Board said for now to use the on their honor system.

**Adjourn:** Meeting adjourned 10:01AM

*Minutes respectfully submitted by Rachelle Osterhout.*

*Note: The Board may hold an executive session to discuss legal and personnel matters pursuant to Idaho Code § 74-206(1) (A)(B)*